

1st October 2023

Dear Parent/Carer

**Consultation Evening**

We are pleased to invite you to come to school and discuss your child's progress with their teacher.

This will be on Tuesday 10th and Wednesday 11<sup>th</sup> October between 4:00 – 7:00 p.m. Each appointment will be for ten minutes. We appreciate your cooperation in keeping to this time. On Wednesday Mrs Allen school SEN Lead will also be available for informal meetings.

To book an appointment on either evening you will need to access WISEPAY through the link at the bottom of the school website. You will then have to access the account for each child to book an appointment for their class. Follow the Parent's Evening Booking link, it will show which appointments are available to book. As soon as you have selected and chosen the time, it will be confirmed above the timetable on the page. The booking page will be available from 6.00 p.m. tonight the 1<sup>st</sup> October.

If you have any problems, please contact the school either through email or visit the school office where we will sort out any issues.

Yours sincerely

Mr D W Hodgson